



23rd
ANNUAL
MEETING

LEAVES OF CHANGE

INNOVATING NEUROCRITICAL CARE

Montréal, Québec

September 18-21, 2025
Montréal Convention Centre

NEUROCRITICAL
CARE SOCIETY

NCS 23rd Annual Meeting Speaker Orientation

Date of presentation: Thursday, September 4, 2024

Contact: speakers@neurocriticalcare.org



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Welcome & Agenda

- Thank you!
- Speaker Pre-Event Reminders
- General Event Details
- Download the NCS Mobile App
- Schedule & Attendee Overview
- Day-Of Information
- Claiming CEs/Session Surveys
- Q&A



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Speaker Pre-Event Reminders

- Final PowerPoints – due **Wednesday, September 10 at 11:59 p.m.**
 - Upload to the [Speaker Portal](#)
 - Use the required [PPTX template](#) and [guidelines](#).
 - Include Conflict of Interest (COI) Disclosure slide EVEN IF you have no disclosures.
 - Include your contact information.
 - Speakers who fail to upload their final slides by the deadline/make changes after the deadline are required to bring their presentation bring it with you on a USB flash drive to the conference and put it on the session room laptop.
- Visit the [NCS 2025 Speaker Resource Page](#) for additional resource materials.



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General Details

- **Location:** Palais des Congrès de Montréal
201 Av. Viger O, Montréal, QC H2Z 1L1
Montréal, Quebec
- **Onsite Contact:** Your Session Chair
- **Registration Hours/Badge Pick-Up:**
 - Thursday, September 18, 7:00 a.m. – 6:00 p.m.
 - Friday, September 19, 6:45 a.m. – 4:30 p.m.
 - Saturday, September 20, 7:00 a.m. – 4:00 p.m.
 - Sunday, September 21, 7:00 a.m. – 10:30 p.m.
- **CEs:** Instructions on how to claim CEs will be sent post-event from NCS. CEs must be claimed within 30 days after the event concludes.



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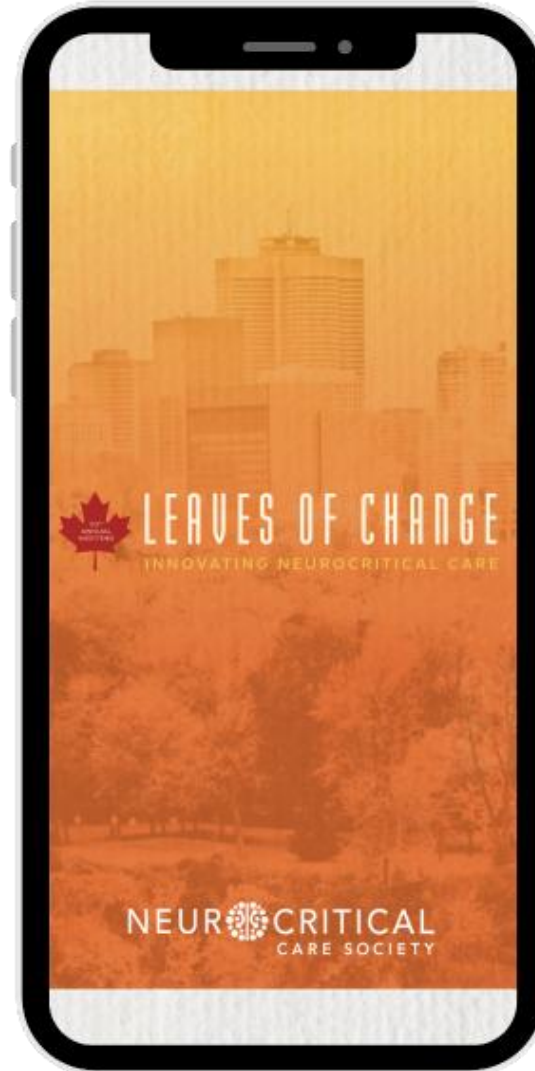
Download the NCS Annual Meeting Mobile App

- Easily access the meeting schedule, view floorplans and plan your agenda from your phone. Search for "**NCS Events**" in your device's store to download the app or click a button below.
- Attendees will ask questions through the mobile app for Q&A.
 - Session Chairs will moderate questions to speakers.



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Schedule & Attendee Overview

- 980+ attendees!
- Attendee types
 - Acute care practitioners, professors, clinical specialists, neurocritical care fellows, neurointensivists, and more!
- 5 workshops
- 24 breakout sessions
- 3 general sessions
- 260 posters+
- Cater to your audience with [Adult Learning Guidelines](#)!
- Download the NCS Annual Meeting Mobile App for more details.



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Day-Of Speaker Information

- Arrive at your session room 15 minutes early.
 - Check in with your Session Chair to confirm speaking order and Q&A order.
- Speakers have 20 minutes each to present (*15 minutes of content, 5 minutes of Q&A*)
 - Session Chair will moderate Q&A.
- Speaker Ready Room (*for practicing*): 516 E
 - Thursday, September 18 – 7:00 AM – 5:00 PM
 - Friday, September 19 – 7:00 AM – 5:00 PM
 - Saturday, September 20 – 7:00 AM – 5:00 PM
 - Sunday, September 21 – 7:00 AM – 11:00 AM



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Livestreaming

- New this year, there will be an option to attend virtually.
 - Please keep virtual attendees in mind while presenting.
 - Most presentations will also be recorded to be posted after the Annual Meeting.
- **Live streaming best practices –**
 - Repeat Questions: If taking audience questions, repeat them before answering so virtual viewers can follow.
 - Questions will be coming in from two devices.
 - Engage Both Audiences: Acknowledge in-person and virtual attendees.
 - Use inclusive language like “everyone joining us today.”



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AV Information

- Inform your Session Chair if you are experiencing an AV issue.
 - NCS is not responsible for embedded video/audio. Please test and ensure that videos or audio is coming through as you expect in the Speaker Ready Room.
- Each session room will be equipped with:
 - Laptop – speakers cannot use personal laptops.
 - LCD projector & screen
 - Podium & microphone
 - Downstage confidence monitors
 - Wireless slide advancer
 - Wi-Fi



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Session Feedback & CME/CNE/Pharmacy Certificates

- Session Feedback Surveys
 - Located in the mobile app for each session under “resources.”
 - Attendee insights are critical for future NCS education programming.
 - Complete individual surveys within each session in the mobile app.
 - *Session Feedback Surveys are NOT how you will claim CMEs.*
- CME, CNE, and Pharmacy CE Certificates:
 1. Fill out the individual surveys within each session in the **NCS Annual Meeting mobile app**
 2. To claim your CME/CE credits, complete the **online Credit and Evaluation form** that will be posted on the NCS Website. That site is managed by CineMed (the CME Accreditor for the NCS Annual Meeting).



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Q&A

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